

EXHIBITOR INSURANCE



Please complete and return to
 South Lodge, Cranford Manor,
 Kenilworth Road, Leamington Spa, Warks CV32 6RG.
 Tel: +44 (0)1926 420555 Fax: +44 (0)1926 420777.
 Email: sales@heartlandgroup.co.uk

The Deadline date for the return of this form is Thursday 23rd October 2008

Name _____

Company _____

Address _____

Telephone _____ Fax _____

Email _____

Stand number _____

As you know it is a requirement of the exhibition organisers that you have appropriate insurance in place in order to exhibit at the show. As the preferred supplier of insurance for this exhibition we are able to offer a standard package of insurance that meets the requirement of your contractual relationship with the organiser. The suggested basis of cover is detailed overleaf and includes liability, property and cancellation cost insurances.

As well as being a requirement we also believe that it is prudent to take out the necessary insurances, as standard company insurance fails to pick out the specialist risks that are associated with exhibiting at locations away from your normal place of work.

We strongly recommend you check that the cover limits that we offer are adequate for your purposes in order that you are not penalised by under insurance in the event of a claim.

If you wish to be protected by the insurance cover that we are able to offer, you are required to make a payment of £115.00

Payment cannot be accepted after the commencement of the tenancy date.

Any questions or advice relating to insurance should be directed to ourselves on
 Tel: +44 (0)1926 420555 Fax: +44 (0)1926 420777 sales@heartlandgroup.co.uk.

Hazardous Activities

Should you undertake any hazardous activities at your stand and/or there is any physical participation by the public in activities at your stand you should advise Heartland Events to ensure that the cover provided is valid.

We are unable to offer any exhibitors insurance cover to exhibitors who offer and/or provide any water or scuba-diving activity.

PLEASE NOTE THAT CLAIMS MUST BE REPORTED WITHIN SEVEN DAYS OF THE COMPLETION OF THE EVENT AND ANY THEFT CLAIM MUST BE REPORTED TO THE POLICE AND A CRIME REFERENCE OBTAINED

Payment

I wish to pay by (delete as appropriate): Telegraphic Transfer / Cheque

Please note that payment by cheque should be sent direct and made payable to "Heartland Events Ltd"

Telegraphic Transfer made to:

Barclays Bank
 150 The Parade, Leamington Spa, CV32 5AZ, United Kingdom
 Swift Code: BARCGB22
 IBAN: GB48 BARC 2048 0890 7725 93
 Account No. 90772593 Branch Sort Code: 20 48 08
 Please state company name and title of exhibition.

A charge of £10 will be required for any overseas electronic bank transfers & non-sterling cheque payments in addition to the below premium. Please contact us direct should you wish to pay by credit or debit card. There will be a 3% charge for credit card payments.

I agree to pay the premium of £115.00 for the cover detailed in the section titled "Summary of Cover"

Name _____

Signature _____ Date _____

SUMMARY OF COVER

Section 1 – EXHIBITION PROPERTY

Loss of or damage to Exhibition Property whilst in transit to and from the event within the UK only, at the venue including build-up and breakdown period. Exhibition Property includes exhibits, stands, display materials and all other property bought onto the stand for the purposes of the Insured Event. The Insurers shall not be liable for the first £100 of each and every claim.

COVER: £20,000

An Inner Limit of £5,000 in respect of portable electronic equipment, computer equipment, audio equipment, audio visual equipment, jewellery, watches precious metals, precious stones or articles composed of such materials wines spirits perfumes, tobacco products, clothing, furs. The Insurer shall not be liable for the first £250 of each and every claim. Acts of War or Terrorism are excluded.

Section 2 – EXHIBITION EXPENSES

Loss of expenses directly incurred in connection with the Insured event as a result of cancellation, abandonment, postponement, curtailment, failure to vacate, late or non arrival of exhibits arising from a cause beyond your control. Exhibition Expenses includes charges for stand or space and service, hire of stand, transport, costs of installing stands and fixings and exhibits, deposits paid for accommodation, advertising, printing and the like. The policy does not cover loss of market, loss of profits, delay or any consequential loss, acts of war or terrorism, communicable diseases, biological/chemical materials and national mourning.

COVER: £20,000

Section 3 – EXHIBITION LIABILITY

Legal liability for damages and claimant's costs and expenses arising out of death, bodily injury, disease, illness or nervous shock sustained by any person (other than yourself or your employees) or loss of or damage to material property arising in connection with the Insured Event. The Limit of Indemnity specified applies to each and every occurrence. Acts of War or Terrorism, any water or scuba-diving activities are excluded.

A £250 third party property damage excess applies.

COVER: £2,000,000

for further details please contact: **Heartland Events Ltd, South Lodge, Cranford Manor,
Kenilworth Road, Leamington Spa, Warwickshire CV32 6RG.
Tel: +44 (0)1926 420555 Fax: +44 (0)1926 420777.
Email: sales@heartlandgroup.co.uk**

STAND SPACE INSURANCE



STATUS DISCLOSURE DOCUMENT

This is a statement of our status and the rules we adhere to with regard to effecting an introduction for general insurance products.

Company Name: Dive Show Limited
Address: 55 High Street, Teddington, Middlesex TW11 8HA

PERMISSION:

We are permitted as an Introducer Appointed Representative to effect introductions to Heartland (Midlands) Ltd for exhibition insurance products. This will merely involve passing customers' contact details to them or providing a customer with information about them.

WE ARE NOT ALLOWED TO:

- 1) Give a customer advice on or sell any general insurance product
- 2) Explain to a customer how the insurance cover works at any time
- 3) Make any reference to a particular policy or product
- 4) Collect any premium
- 5) Complete or assist a customer in the completion of a proposal form or any other paperwork for a general insurance product.
- 6) Collect any information in relation to general insurance business other than a customers contact details.

You, the customer, will not be charged a fee by us for effecting this introduction .

We are not affiliated with the company to whom the introduction is being made.

We are required by our regulator, the Financial Services Authority , to provide you with this document.
Heartland Events is an Appointed Representative of Heartland (Midlands) Ltd whose FSA Register No is 306952
This information can be checked by telephoning 0845 606 1234 or by visiting the following website: www.fsa.gov.uk/register

Who are we?

Heartland Events Ltd is an Independent Insurance Brokers. We are a wholly owned subsidiary of Heartland Group Ltd .

What services do we provide?

We advise on and arrange general insurance products for Exhibition Organisers and Exhibitors.

Whose products do we offer?

We offer products from a limited number of Insurance Companies and the Lloyd's market for the following covers

- Commercial Property
- Liability
- Cancellation & Abandonment
- Money

Our remuneration?

You will receive a quotation which details premiums and any fees relating to a particular policy.

Any complaints?

If you wish to register a complaint, please contact us

... in writing Heartland Events Ltd , South Lodge, Cranford Manor,
Kenilworth Road, Leamington Spa, Warks. CV32 6RG

... by phone Telephone 01926 420555

If we cannot settle your complaint with us, you may be entitled to refer it to the Financial Ombudsman Service.

We are covered by the Financial Services Compensation Scheme (FSCS) and you may be entitled to compensation from the scheme if we cannot meet our obligations. This will depend on the type of business and nature of your claim.